

# 環保小知識 ECO-FRIENDLY KNOWLEDGE

## 3Rs - 3R原則



### 重用Reuse

與其把東西扔掉，我們還可以藉由重複使用物品的方式來達到保護環境的效果！

Instead of throwing things away, try to find ways to use them again!

### 回收Recycle

與其把東西扔掉，我們還可以使用被棄置的材料製造出新的物品！

Instead of throwing things away, try to make them into new products!

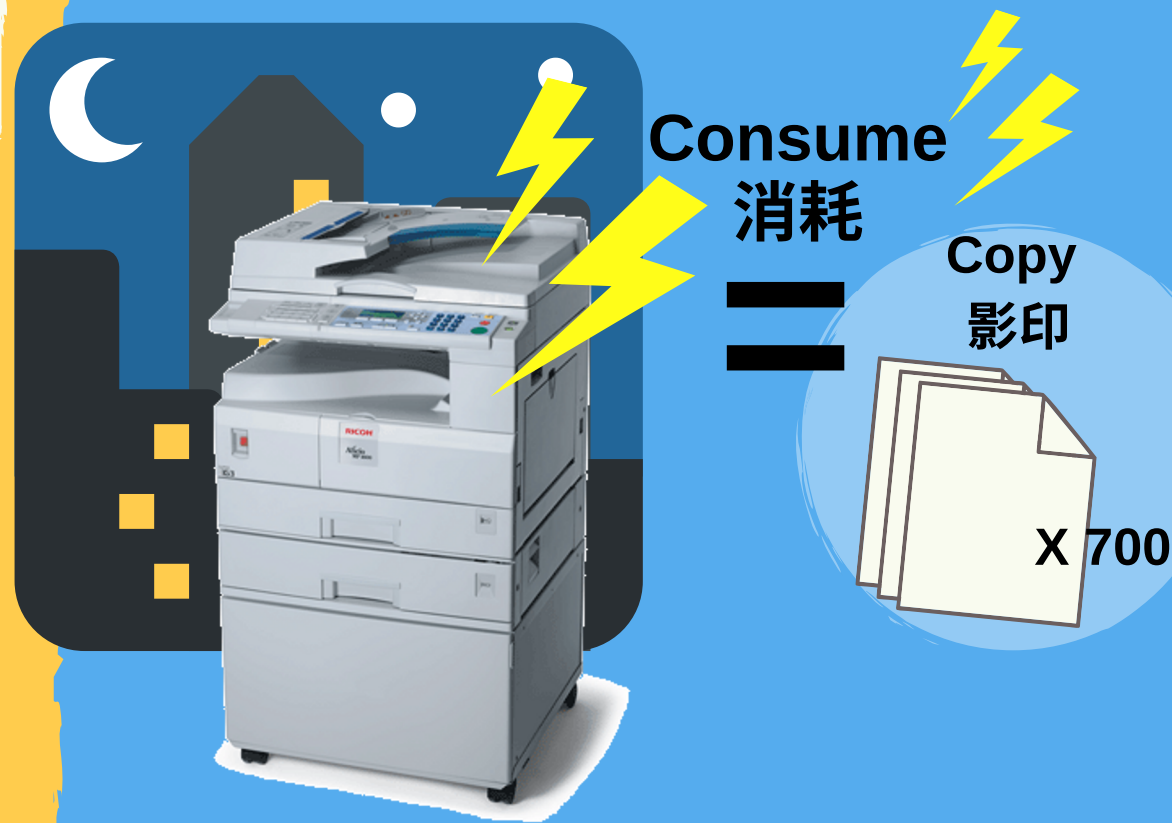
### 減量Reduce

最環保的手段，其實就是減少你所製造的垃圾量！

Reducing the amount of waste you produce is the best way to help the environment!

在晚間處於備用模式的影印機所浪費的電力足以影印 700 張 A4 紙

The power wasted by a multi-functional printer in standby mode at night can photocopy 700 sheets of A4 paper



## 酒店內部綠色行動 THE GO GREEN ACTIONS IN OUR HOTEL

### Human Resources 人力資源部

分派各式的“環保小貼士”到各部門辦公室，並張貼在後勤區以加強員工的環保意識  
Distributed various types of ‘Environmental Tips’ to all departments and posted at back of house area to enhance our colleagues' awareness to Go Green



### All Departments 全體部門

為減少紙張的浪費，各部門努力將部份內部文件，由紙本文件轉為電子格式或通過電郵發放

For reducing paper wastage, all departments are making effort to convert the internal documents from hard copy to electronic format or distribute documents via e-mail

